

Councillor Barry
C/o Leadership Support Team
Town Hall
Station Road
Clacton on Sea
Essex
CO15 1SE

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Station Road
Clacton on Sea
Essex
CO15 1SE

Email : kaberdeen@tendringdc.gov.uk
Our ref: PANTO2024/26

Tuesday, 27 February 2024

Dear Cllr.Barry,

PRINCES THEATRE PANTOMIME PROVISION CONTRACT AWARD FOLLOWING TENDER PROCESS

Since 2009 the Princes Theatre has worked closely with professional pantomime producers to bring the people of Tendring every December a high quality, traditional pantomime.

Each year (with the exception of 2020 due to Covid) the pantomimes hosted at the Princes Theatre have increased in both attendance and box office income. Now, due to the value of the contract exceeding the £50,000 threshold it was necessary to undertake a full tender procurement process, in accordance with Tendring District Council's Constitution, Part 5 – Rules of procedure, Appendix A, 4.3 Tenders (Procurement greater than £50,000 excluding VAT).

There is an existing revenue budget for the provision of this pantomime and no additional funding is being sought.

The tender had 12 applicants which provided a mix of local and non-local suppliers all of whom were of an impressive standard.

The theatre management has now reached the end of the tender process and have selected Shone Productions Ltd. As the new pantomime producer/supplier for the next three years.

Shone Productions Ltd are a theatrical production company based in Liverpool. Over the years the company have built a strong reputation for top quality theatre productions and pantomimes throughout the UK in a variety of venues.

If you agree with the the result of the tender process, to award contract and are satisfied with the choice of Shone Productions Ltd. I would be grateful if you would sign and return the concurrence below.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Kai Aberdeen', written in a cursive style.

Kai Aberdeen
General Theatre Management - Technical

Dear Kai

I refer to your letter dated Tuesday, 27 February 2024, your Ref: PANTO2024/26 requesting my approval to award contract to Shone Productions Ltd. For the provision of a professional pantomime for the next three years

- I concur / do not concur with the proposed decision to award the pantomime provision contract to Shone Productions Ltd.

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Councillor []
Portfolio Holder for Leisure and Tourism

.....

Dated

- Please strike through as appropriate

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| Additional comments (if not concurring) |
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